

EAST HERTS COUNCIL

LICENSING COMMITTEE – 17 MARCH 2016

REPORT BY HEAD OF COMMUNITY SAFETY AND HEALTH SERVICES

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REPORT ON LICENSING ACTIVITY QUARTER 4 OF 2015

WARD(S) AFFECTED: ALL

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**Purpose/Summary of Report:**

To update Members on activity in the licensing department re:

- Processing licences,
- Enforcement activity, and
- Other implementation of the Service Plan
- Due to the transition to a new Licensing computer system, this data is limited on this occasion.

<b><u>RECOMMENDATION FOR LICENSING COMMITTEE: that</u></b>
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<b>(A)</b>	<b>The report be received.</b>
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1.0 Background

1.1 This report usually presents data by full quarters on processing and enforcement data, and Licensing Sub Committee involvement, on licences, notices, and permits, and applications including:

- Alcohol, entertainment, and late night refreshment licences under the Licensing Act 2003
- Gaming under the Gambling Act 2005
- Taxi drivers, vehicle proprietors and operators

1.2 This report usually also records developments in the service that implement the Service Plan.

1.3 Due to the closure of the LALPAC Licensing system and the introduction of the new IDOX computer system data is very limited on this occasion.

## 2.0 Report

2.1 See **Essential Reference Paper 'B'** for performance data for quarter 4 of 2015: 1 October – 31 December 2015. This contains the numbers of applications or notices received, and totals of current licences.

2.2 This section of the report would normally contain figures as listed below; PLEASE NOTE – Due to the change of computer systems that took place in October I am not in a position to produce figures with any accuracy or meaning. However the new system will be able to produce accurate and useful information once all the modules are activated and we have all the system licences in place to operate the system fully. I would assure the Committee that all matters have been dealt with fully and to a proper conclusion.

2.3 During this quarter the enforcement team have undertaken \*\* actions which are divided between visits, inspections and investigations. These have been analysed further and are recorded as:

- Taxi Inspections and Investigations
- Premises Complaints
- Premises Visits
- Gambling Premises visits
- Notice checks
- Invoice visits/chase ups
- House to House Collection complaints
- Taxi Camera Investigations
- TENS Complaints and Investigations

All complaints regarding taxis and premises have been fully investigated.

2.4 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are \*\* outstanding invoices. There have been \*\* premises suspended and no premises licence revoked due to non payment of fees.

2.5 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter \*\* letters were produced.

2.6 Under the licensing points system a total of \*\* points have been issued to \*\* licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.

### 3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

### Background Papers

Essential Reference Paper B – Data.

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